

MAYPOLE FOOTBALL CLUB

Greenaleigh Road, Birmingham, B14 4JL



**ACCREDITED
CLUB** ★ ★
PART OF ENGLAND FOOTBALL



Chairman: James Walker | Vice Chairman: Callum Main | Secretary: Emma Harris | Treasurer: Harvey Harwood

Club Director: Adam Brazier | Club Director: Mukesh Hallan | Club Welfare Officer: Nikki Richards

Maypole FC Health & Safety Policy AUG 26

<i>Club Policy Owner</i>	James Walker
<i>Responsible Members</i>	James Walker Callum Main Adam Brazier Mukesh Hallan Emma Harris Harvey Harwood Nikki Richards
<i>Latest Review Date</i>	August 2026
<i>Next Review Date</i>	August 2027

General Enquiries: info@maypolefootballclub.co.uk | Safeguarding Concerns: cwo@maypolefootballclub.co.uk

Website: www.maypolefootballclub.co.uk | Facebook: Maypole FC | Instagram: maypole.fc

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1. Statement of Intent

Maypole Football Club is fully committed to ensuring, so far as is reasonably practicable, the health, safety and welfare of all players, coaches, volunteers, committee members, spectators, contractors and visitors involved in club activities. The club recognises its responsibilities under current UK health and safety legislation and will take all reasonable steps to provide and maintain a safe environment across all football, training, tournament, community and social activities. Health and safety is regarded as a shared responsibility, and all individuals connected with the club are expected to play their part in maintaining safe standards and reporting concerns promptly.

2. Legal Compliance

This policy is produced in accordance with current UK legislation and guidance, including but not limited to:

- Health and Safety at Work etc. Act 1974
- Management of Health and Safety at Work Regulations 1999
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013
- Control of Substances Hazardous to Health Regulations (COSHH) 2002
- Equality Act 2010
- Fire Safety Order 2005
- FA Safeguarding and Grassroots Football Requirements
- Current FA and local authority guidance applicable as of 28/05/2026

3. Responsibilities

3.1 Leadership/Committee Responsibilities

The Leadership/Committee of Maypole Football Club accepts overall responsibility for implementing, monitoring and reviewing this Health and Safety Policy.

The Leadership/Committee will:

- Carry out regular health and safety inspections of facilities, pitches, equipment and operational areas
 - Ensure appropriate risk assessments are completed and reviewed
 - Address hazards, defects and safety concerns promptly
 - Ensure safeguarding, first aid and welfare requirements remain current
 - Monitor compliance with FA and legal requirements
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- Promote a positive health and safety culture throughout the club

3.2 Coaches, Managers and Volunteers

All coaches, managers and volunteers are responsible for:

- Taking reasonable care of their own health and safety and that of others
- Following club health and safety procedures
- Reporting hazards, accidents or unsafe practices immediately
- Ensuring equipment is used safely and appropriately
- Supporting emergency and safeguarding procedures

3.3 Players, Parents and Spectators

All players, parents and spectators are expected to:

- Behave responsibly while attending club activities
- Follow instructions provided by club officials
- Report safety concerns where appropriate
- Respect all safety signage and restricted areas

4. Risk Assessments

Maypole Football Club will carry out regular and suitable risk assessments covering all club activities, including:

- Matches and training sessions
- Tournaments and events
- Pitch and facility usage
- Use of equipment
- Spectator areas
- Car parking and access routes
- Catering and clubhouse operations

Risk assessments will be reviewed:

- Annually
 - Following accidents or incidents
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- When activities or facilities change
- When new equipment or procedures are introduced

5. First Aid and Medical Provision

The club will ensure:

- Adequate first aid provision is available during activities
- Qualified first aid personnel are present where required
- First aid equipment is maintained and accessible
- Emergency contact procedures are in place
- Medical emergencies are managed appropriately and promptly
- All accidents and injuries will be recorded

6. Accident Reporting and RIDDOR

All accidents, incidents and near misses must be reported to a member of the committee as soon as possible.

Where applicable, incidents will be reported in accordance with the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013.

Accident records will be maintained securely and reviewed where necessary to identify trends or required actions.

7. Fire Safety and Emergency Procedures

The club will maintain suitable emergency procedures including:

- Fire evacuation procedures
- Emergency access routes
- Emergency contact arrangements
- Assembly points where applicable

All volunteers, staff and relevant personnel will be made aware of emergency procedures.

Emergency exits and access routes must remain clear at all times.

8. Equipment and Facility Safety

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The club will ensure that:

- Football equipment is inspected regularly
- Goals are secured and maintained correctly
- Facilities are kept in a safe condition; unsafe equipment will not be used.
- Defects are reported and addressed promptly
- Contractors and external providers comply with health and safety expectations

9. Training and Communication

Appropriate health and safety information, instruction and training will be provided where necessary, including:

- Safeguarding training
- First aid training
- Fire safety awareness
- COSHH awareness

10. Safeguarding and Welfare

Maypole Football Club places the welfare of children, young people and vulnerable adults at the centre of all activities.

In line with our safeguarding policy, we will:

- Follow FA safeguarding procedures
- Ensure DBS checks are completed where required
- Maintain appropriate safeguarding policies and reporting procedures
- Promote safe, inclusive and respectful environments

Any safeguarding concerns must be reported immediately to the Safeguarding Lead, Deputy Safeguarding Lead, or a Club Welfare Officer via the appropriate channels.

11. Monitoring and Review

This policy will be monitored continuously by the Board/Committee and reviewed annually or sooner if legislation, guidance or operational requirements change. Any updates or amendments will be communicated to relevant members of the club.

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