

Maypole Football Club



Constitution & Club Rules

Club Policy Owner	James Walker
Responsible Members	James Walker Callum Main Adam Brazier Mukesh Hallan Harvey Harwood Emma Harris Nikki Richards
Latest Review Date	April 2026
Next Review Date	April 2027

Constitution & Club Rules

1. Name

The name of the club shall be Maypole Football Club CIC.

2. Objectives

The objectives of the club are to arrange association football matches and social activities for its members, which include managers, coaches, players, and parents/guardians.

3. State of Rules

These rules form a binding agreement between each member of the club.

4. Rules and Regulations

(a) Maypole FC is an affiliated member club of the Football Association (FA) through its affiliation with the FA and the relevant County FA.

(b) No alteration to the club rules shall be effective without the approval of the Committee.

(c) Maypole FC abides by the FA's Child Protection Policies and Procedures, Codes of Conduct, and the Equal Opportunities and Anti-Discrimination Policy, as well as our internal Safeguarding Policy.

5. Club Membership

(a) Members of Maypole FC: Leadership Team, Committee, managers, coaches, parents/guardians of players, and players listed in the FA database.

(b) Membership applications must be submitted via email or phone to the Secretary. Approval is at the sole discretion of the Committee.

(c) Managers/coaches funded for Level 1 or 2 coaching must remain with the club for 2 years or repay course fees upon leaving early.

6. Membership Fees and Subscriptions

(a) An annual registration fee is payable before the season starts or upon joining. It is non-refundable unless extenuating circumstances apply.

(b) Monthly subscriptions must be paid via TeamFee Pay into the club account.

(c) Subscriptions are due monthly from August to July.

(d) The Committee may levy additional subscriptions as needed.

Constitution & Club Rules

7. Resignation and Expulsion

- (a) Membership ends upon written resignation. Members more than 2 months in arrears will be suspended until dues are cleared.
- (b) The Committee may expel a member if deemed in the club's best interest. No appeal process is available.
- (c) Expelled or resigned members forfeit any claim to club property.

8. Club Status and Committee

Maypole FC is a 2-star accredited club, established in 1975.

- (a) The Committee includes: Chairperson, Vice Chair, Secretary, Treasurer, Welfare Officers, and other elected members.
- (b) Members serve until the next AGM. No one may hold more than two positions. A minimum of three members is needed for quorum.
- (c) The Secretary records all meeting minutes.
- (d) Any Committee member may call a meeting with 7 days' notice.

9. General Meetings

- (a) AGM held annually to: receive reports, elect Committee, and conduct other business.
- (b) Nominations must be submitted 7 days prior via email by a proposer and seconder who are members.
- (c) An SGM can be called by the Committee or upon request by five committee members.
- (d) Meetings are chaired by the Chairperson or Vice Chair; each member has one vote. The Chair has the casting vote in a tie.
- (e) The Secretary records minutes or an appointed Committee member in their absence.

10. Club Teams

Each team is managed by an appointed member responsible for affairs. Team managers, coaches, or secretaries can take this role. All relevant roles and responsibilities must be fulfilled by this member. Any issues can be raised with Emma Harris to support.

Team managers and coaches are held responsible for the behaviour, conduct, and safeguarding of their respective team.

Constitution & Club Rules

11. Finances

- (a) The club account requires two of three signatories: Chairperson, Secretary, or Treasurer.
- (b) Funds are used only for club objectives.
- (c) The Committee may approve expenses and remuneration.
- (d) An annual financial statement will be prepared.
- (e) Property is vested in custodians and managed as per Committee decisions.
- (f) Custodians remain until removed or resigned.
- (g) Upon death or resignation, property passes to remaining custodians; new ones are appointed at an SGM.
- (h) Custodians are indemnified against reasonable expenses.
- (i) Team accounts are managed centrally by the Treasurer.

12. Club Complaints Procedure

1. Report to Leadership Team with:
 - Description of the issue, witnesses, previous complaints, preferred outcome.
2. The Committee will conduct a full investigation and hearing if needed.
3. Outcomes include: Warning, suspension, or removal from membership.

13. Dissolution

- (a) A resolution to dissolve Maypole FC requires a three-quarters majority at a General Meeting.
- (b) The Committee handles asset and liability distribution upon dissolution.